**CALL FOR PROPOSALS**

**2023/CFP/POST/03**

FOR FRAMEWORK PARTNERSHIPS FOR REINTEGRATION ASSISTANCE

Frequently asked questions - FAQs

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| Frequently asked questions  Last update: 06.02.2024 |
| **Disclaimer:**  **In the interest of equal treatment of applicants, Frontex cannot issue a prior opinion on**  **the eligibility of an applicant, an action or specific activities.** |

On the 22 January 2023, Frontex launched the **Call for Proposals for specific agreements for the provision of reintegration services to non-EU nationals returning to their country of origin restricted to Frontex framework partners selected under Call for Proposals No 2021/CFP/POST/01**. The Call is open to non-profit organisations and to international organisations, who can submit their applications until **7 February 2024 23:59 CET**

Since the launch of the Call, Reintegration Partners have been submitting questions to Frontex. To ensure transparency and clarity, interested parties can find below all questions as well as answers provided by Frontex. This document will be updated regularly.

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| **Question 1** |
| Can you kindly provide some details about how to calculate the CoOGC as you mentioned in the call:  "For the purpose of the calculation 1 trip from TC to MS should be included for every 30 days” |
| Answer:  *The price of a round trip ticket should be divided by 30 and the result added to the daily cost.* |

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| **Question 2** |
| For how many returnees do we have to calculate the Post arrival assistance? |
| Answer: The number of post-arrival packages to be calculated, should be, as in the past, 50% of all returnees. So, as an example if there are 100 persons foreseen for both VR and FR, 50 persons will benefit from the post-arrival package. |

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| **Question 3** |
| Regarding the Cost Efficiency calculations in the budget, please let me know will this impact the overall proposal evaluation in terms of mark allocation or will it be a secondary factor? |
| Answer: The points received for the cost effectiveness will not influence the 60% points needed to be considered, but rather, will count towards making a distinction between 2 successful applicants. Effectively, it will be a secondary factor in deciding who the successful applicant will be for a specific country, if more than 1 application is received. |

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| **Question 4** |
| Should we include copy’s of contracts that show that they have more than 5 years’ experience or should we include copies of contracts for each year of experience? Should this be for 1 organization or multiple organizations? |
| Answer: The supporting documents should show that the full 5 years, or more, are covered. So, if a single contract is signed for a 5 year, or a longer period, then 1 contract is enough. If a contract is signed every year only covering activities for 1 calendar year, then 5 or more contracts should be submitted.  Contracts with just 1 organisation are enough. Of course, if contracts are signed for 2 years with one organisation, and for another 3 with a second organisation, then all contracts should be submitted.  Please note that the experience to be shown by the supporting documents, in this exercise, is that of the local partner and not of the global partner. |

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| **Question 5** |
| Could you confirm the correct “no. of units” applicable in the estimated budget sheet for the following category: Country of Origin Guest Counsellor Expert Cost? |
| Answer: When it comes to the category Country of Origin Guest Counsellor Expert Cost, one unit is one day of mission. |
| I understand that each unit represents a day of submission, but I need clarification on the total number of units to be entered into the template. Could you kindly confirm the exact amount? |
| 30 units (covering one month) should be added for each TC. |

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| **Question 6** |
| If there is a certain budget for the operational cost and the handling fees (total Budget for RP/LRP), are there any preference by FRONTEX on how the RP can distribute between the operation cost and the handling fees (for example less operational cost and more handling fee or vice versa)? |
| Answer: There is no set budget and also there is no preference set for how funds are to be distributed among costs and support. The applicant should propose the budget in line with their calculations and costs and the said division will be scored as indicated in the call for proposals. |

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| **Question 7** |
| Could MoU serve multiple embeddedness proofs? Or should it be 1 document per embeddedness? |
| Answer: Yes, one MoU can serve as proof for embeddedness under several categories. Please attach a note that explains which categories the submitted MoU covers. |

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| **Question 8** |
| If the reintegration partner's partner organizations want to adopt RP's SOPs for Reintegration, should we attached RP's SOPs for reintegration as a supporting document for those who will be adopting it? (Factsheet question 25)? |
| Answer: The main purpose of this call for proposals is to evaluate the offers related to the specific details of the partners working locally in each country of return. As a result, only SOP’s for reintegration of the local partners can be accepted and reintegration partner’s SOP’s cannot be submitted. Supporting documents describing the local partners SOP’s should be submitted. |

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| **Question 9** |
| I've noticed our submission files total around 2GB, which could strain your systems. I suggest including a link to a secure shared folder for you to download these files instead. |
| Answer: Since files cannot be scanned automatically when being downloaded from external sources, please send the documents attached to emails.  Please be aware that he maximum size of attachments is 25Mb per email. Also, please include the following note in the email title: “Email 1 of x emails”. |