**ANNEX 1: SA CFP APPLICATION FORM**

Before filling in this form, please read carefully the relevant call for proposals and any other reference documents related to this Specific Agreement Call For Proposals available on our site: <https://frontex.europa.eu/about-frontex/grants/>

Frontex may ask an applicant to provide additional information or to clarify the supporting documents submitted in connection with the application, if such information or clarification does not substantially change the proposal.

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| **TITLE OF THE CALL FOR PROPOSALS** | CALL FOR PROPOSALS FOR SPECIFIC AGREEMENTS FOR THE PROVISION OF REINTEGRATION SERVICES TO NON-EU NATIONALS RETURNING TO THEIR COUNTRIES OF ORIGIN, RESTRICTED TO FRONTEX FRAMEWORK PARTNERS SELECTED UNDER CALL FOR PROPOSALS No 2023/CFP/POST/02 |
| **REFERENCE NUMBER OF THE CALL FOR PROPOSALS** | 2023/CFP/POST/04 |
| **DEADLINE** | **7 February 2024, 23:59 CET** |

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| **SUMMARY OF THE APPLICATION** | |
| Name of the applying organization: |  |
| Estimated budget (in EUR)[[1]](#footnote-2): | Country 1:  Country 2:  (add as many as needed) |
| **SUMMARY OF THE ACTIONS (minimum 100 and maximum 200 words).**  **For successful applications, this section may be published, as presented below, in publications used for the promotion and publicity of the Frontex POST-Return Unit FPAs/grants. You should therefore ensure that it gives a concrete overview of the actions in its content, structure and main characteristics (areas/s covered, organizations involved, structure and length, etc.).** | |
| *Your text here:* | |

# I. INFORMATION ON THE APPLICANT

The term “applicant” refers to the legal entity applying for FPA.

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| **1 REFERENCES OF THE APPLICANT** |

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| **1.1 APPLICANT** | | | | | | |
| **1.1.1 IDENTITY OF THE APPLICANT** | | | | | | |
| Official full name:  (please provide an English version if one exists) | |  | | | | |
| Acronym (if applicable): | |  | | | | |
| Official legal form: | |  | | | | |
| Legal personality[[2]](#footnote-3): | | YES  NO | | | | |
| Place of establishment or registration:  (Address and country) | |  | | | | |
| VAT number  (if applicable): | |  | | | | |
| **1.1.2 CONTACT DETAILS[[3]](#footnote-4)** | | | | | | |
| **OFFICIAL ADDRESS** | | | | | | |
| Street address: | |  | | | | |
| Postcode: | |  | | | | |
| City/Town: | |  | | | | |
| Country: | |  | | | | |
| Telephone: | |  | | | | |
| E-mail address: | |  | | | | |
| Website: | |  | | | | |
| **ADDRESS FOR CORRESPONDENCE (if different than official address)** | | | | | | |
| Street address: |  | | | | | |
| Postcode: |  | | | | | |
| City/Town: |  | | | | | |
| Country: |  | | | | | |
| **1.1.3 CONTACT PERSON (PERSON RESPONSIBLE FOR MANAGEMENT OF THE PROPOSAL)[[4]](#footnote-5)** | | | | | | |
| First name: | |  | | | | |
| Family name: | |  | | | | |
| Position/Function: | |  | | | | |
| Telephone: | | + | Mobile: | | + | |
| E-mail address: | |  | | | | |
| **1.1.4 LEGAL REPRESENTATIVE (PERSON AUTHORISED TO SIGN THE AGREEMENT)** | | | | | | |
| First name: | |  | | | | |
| Family name: | |  | | | | |
| Position/Function/  Mandate: | |  | | | | |
| Telephone: | | + | | Mobile: | | + |
| E-mail address: | |  | | | | |
| **1.1.5 PROFILE OF THE APPLICANT — GENERAL AIMS AND ACTIVITIES** | | | | | | |
| Please indicate the legal status by **ticking all relevant options** (one or several if applicable)  Non-profit Organization  International Organization | | | | | | |

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| **2. OPERATIONAL AND FINANCIAL CAPACITY** |

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| **2.1 OPERATIONAL CAPACITY TO COMPLETE THE PROPOSED ACTIONS** |
| The applicant/s confirms its operational capacity, as required in the call for proposals, by signing the Declaration on honor (Annex 6).  CVs of key staff who will be involved in the actions are attached to the application as a proof of its capacity to implement them effectively. |
| **2.2 FINANCIAL CAPACITY** |
| The applicant/s confirms its financial capacity, as required in the call for proposals, by signing the Declaration on honor (Annex 6). |

# II. INFORMATION ON THE ACTION

Check the box in front of all of the countries of origin for which you are willing to provide services, as described in the call:

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Country of Origin |  | Country of Origin |  | Country of Origin |  | Country of Origin |
| ☐ | ARGENTINA | ☐ | BURUNDI | ☐ | LEBANON | ☐ | THAILAND |
| ☐ | AZERBAIJAN | ☐ | COLOMBIA | ☐ | MONTENEGRO | ☐ | UZBEKISTAN |
| ☐ | BENIN | ☐ | DJIBOUTI | ☐ | RWANDA | ☐ | VENEZUELA |
| ☐ | BOSNIA & HERZEGOVINA | ☐ | HONDURAS | ☐ | SIERRA LEONE | ☐ |  |

**Supporting Documents to be attached to the application:**

* Annex II – Factsheet for each Country of Origin, including the supporting documents listed under the various indicators.
* Annex III – Estimated Budget for each Country of Origin
* CV and contact details manager/country director for each country of origin included in the application
* A copy of the certificate of official registration or another official document attesting the establishment of the entity or its’ subcontractor/partner in the country of origin for at least 3 years, for each country of origin included in the application.

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| **2 ESTIMATED BUDGET** |
| Please fill in the Annex 3.  Applications must include a detailed estimated budget, in balance, in which all costs and contributions are given in euros. |

1. The amount should be the same as in the Annex 3 – Estimated budget. [↑](#footnote-ref-2)
2. Legal personality is understood as an applicant’s capacity to sign contracts and constitute a party in court proceedings under the applicable national legislation. The legal details are presented in the attached Legal Entity Form. [↑](#footnote-ref-3)
3. Frontex must be notified of any change to the contact details in writing. Frontex will not be held responsible if it cannot contact an applicant. [↑](#footnote-ref-4)
4. Frontex must be notified in writing of change of the contact person. Frontex will not be held responsible if it cannot contact an applicant. [↑](#footnote-ref-5)